



Sponsored Programs News

October/November 2012

The University of Tennessee, Knoxville Office of Research

A Message from the Director:



Fall is in the air, the leaves are changing colors and bringing us a crisp new look to our wonderful city. At the Office of Research, October has brought us a new Vice Chancellor for Research, Dr. Taylor Eighmy. We take this opportunity to welcome him to Knoxville and UT and we look forward to working with him and implementing his vision for our office.

In this issue of the SP News Beth and David share information about the two major organizations that focus on Research Administration. They provide links to their sites which are full of beneficial information. Additionally, this issue offers Sponsor News from NIH and NSF. Both organizations have revised their policy guide. NSF has many changes forthcoming that will go into effect on January 14, 2013. Our own David Smelser will be offering "Information Sessions" detailing the major changes and everything you need to know. Read on to find out details on these sessions and other news and reminders.

Once again this issue of the Newsletter is full of information that we encourage you to read. I look forward to hearing your comments and suggestions.

Thank you for your continual support!

Miriam A. Campo

Submit Suggestions and Ideas to:
Miriam Campo
mcampo@utk.edu
Write "New Ideas" on the Subject Line

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The Office of Research will be attending a full day retreat on October 23, 2012 and our offices will be closed. If you have a proposal that is due on that date or shortly thereafter, please make sure to have all final documents to Sponsored Programs early. If your proposal deadline is on October 23, 2012, please work with the Sponsored Programs Administrator assigned to your proposal to ensure that the proposal is submitted early.

Research Administration Professional Organizations

By: Beth Eslick and David Smelser, Sponsored Programs Administrators



Research administration is a long standing career that is experiencing an upturn in need throughout the world. The University of Tennessee employs many research professionals who serve in multiple capacities; however, the road to becoming a research administrator is not always clearly defined nor is it an educational mandated tract. One common thread that research administrators have is the need to constantly remain on the first line of the newest and latest information. Frequently, research

administrators provide their research community with guidance about funding opportunities or sponsors guidelines that are the foundation for research funding.

Sponsored Programs encourages all staff members who are involved with the university's research enterprise to explore development opportunities that they may find beneficial to their specific responsibilities. Society of Research Administrators (SRA) International and National Council of University Research Administrators (NCURA) are two of the most recognizable research administration professional organizations in the US. Both organizations are active in education and professional development in research administration. These organizations' training opportunities benefit both Departmental and Central administrators.

The Society of Research Administrators (SRA) International is a non-profit organization with a membership of over 4,000 members. SRA members come from a variety of organizational backgrounds which include hospitals, universities, nonprofits, and the federal government. Although the membership has a predominantly U.S. base, SRA encourages international participation and the current membership contains approximately 5% international participants.

Recently, SRA held their annual conference in Orlando, Florida. The conference was an opportunity to learn about the current and upcoming hot topics as well as to gain general competencies within the profession. In addition to the educational sessions, the conference provided an invaluable forum for networking with colleagues from all walks of the industry.

UPCOMING: On April 7-10, 2013, SRA will hold their Southern Sectional Meeting in San Antonio, TX. Link to SRA: <http://www.srainternational.org/sra03/index.cfm>

The National Council of University Research Administrators (NCURA) is another international organization comprised of over 7,000 members from 400 organizations. NCURA serves its members by advancing the field of research administration through education and professional development programs, primarily focusing on university and college issues.

NCURA's Annual Conference will be held November 4-7 in Washington, DC. This meeting will continue the tradition of sessions offered by Federal agencies as well as pre-award, post-award, and compliance topics. Additionally, 35 specialty workshops will be held the day before the conference officially begins.

UPCOMING: The Region III Conference will be held at the Peabody Hotel in Memphis, TN from April 27 to May 1, 2013. Both the Annual and Regional conferences allow all research administrators to develop a more comprehensive view of the research enterprise as well as build an invaluable network of resources on a regional/national scale. Link to NCURA: <http://www.ncura.edu/content/>

Sponsor News:

NSF Changes for 2013

On October 5th NSF announced a new Grant Proposal Guide. The 13-1 version of the GPG will become effective January 14, 2013 and contains numerous changes to how proposals must be prepared and submitted to NSF. The new GPG can be found online at: http://www.nsf.gov/publications/pub_summ.jsp?ods_key=nsf13001

Sponsored Programs will be hosting information sessions to address all of the upcoming changes. The first will be Nov. 13 from 10:00-11:30am and the second will be Nov. 14 from 1:00-2:30pm. Both sessions will be held in 403 Blount Hall and you may register at: <http://research.utwebteam.wpengine.com/>

NIH Agency Update

Notice: NOT-OD-12-157 NIH announces the publication of the revised NIH Grants Policy Statement (NIHGPS). This revision is applicable to all NIH grants and cooperative agreements with budget periods beginning on or after October 1, 2012. The NIHGPS provides both up-to-date policy guidance that serves as NIH standard terms and conditions of awards for grants and cooperative agreements, and extensive guidance to individuals that are interested in pursuing NIH grants. Link to revised NIHGPS: http://grants.nih.gov/grants/policy/nihgps_2012/index.htm

Link to summary statement of changes:

http://grants.nih.gov/grants/policy/nihgps_2012/Significant_Changes_NIHGPS_2012.doc

Notice: NOT-OD-12-161 NIH announces their plan for transitioning to an electronic submission of multi-project applications. By January 2014, NIH will have fully implemented the transition plan.

Initial plans/milestones are as follows:

November 2012 — Launch ASSIST and begin issuing a series of pilot funding opportunity announcements of varying activity codes that will require electronic submission for due dates between January and September 2013.

September 25, 2013 — All applications submitted in response to FOAs with the following activity codes intended for September 25, 2013 due dates and beyond will require electronic submission: P01, P20, P50, R24, U24, U19.

January 25, 2014 — All applications submitted in response to FOAs with the following activity codes intended for January 25, 2014 due dates and beyond will require electronic submission: G12, P30, P40, P41, P42, P51, P60, R28, U10, U41, U42, U45, U54, U56, UC7, UM1.

Notice: NOT-OD-12-152 NIH Revised pre and post award forms and instructions are available for hard copy (paper submissions only). NOTE: Revised electronic forms (SF 424) will be implemented in the summer of 2013. Link to guidance and forms: <http://grants.nih.gov/grants/guide/notice-files/NOT-OD-12-152.html>

“Sidestep These Application Missteps: Weak Project”

In August 2012, the National Institute of Allergy and Infectious Diseases (NIAID) release a feature article entitled “Sidestep These Application Missteps: Weak Project” that provided insights about some common pitfalls that applicants run into and how to sidestep them. The outlined keys provide insight for an improved submission ranging from the proposal to the budget. In addition, the article provides related links for other areas proposal concerns. Link to article: <http://www.niaid.nih.gov/researchfunding/newsletter/2012/pages/0801.aspx#a00>

NSF Changes for 2013 Information Session

Sessions:

Tuesday Nov. 13, 2012
10:00 am - 11:30 am
Blount Hall, Room 403

Wednesday Nov. 14, 2012
1:00 to 2:30 pm
Blount Hall, Room 403



Facilitator: David Smelser

To register and for more information, go to <http://research.utwebteam.wpengine.com/>

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Reminders and Announcements

PHS FCOI

The Public Health Service (PHS) has revised its policies regarding financial conflict of interest. Effective August 24, 2012, **prior to proposal submission** the principal investigator and any person who is responsible for the design, conduct or reporting of research funded by a PHS agency must have submitted a “Financial Interest Disclosure Form for PHS Investigators.” Additionally, **prior to expenditure of funds** on an award, online financial conflict of interest training must be completed.

If you will be submitting a proposal to a PHS agency or have submitted one and are awaiting notification of an award, we encourage you to complete the PHS Financial Conflict of Interest form and also to do the training. Completing these items ahead of time will avoid delays with proposal submission and the award setup. Information about the PHS FCOI form and training can be obtained at:

FCOI Form: [Financial Interest Disclosure Form for PHS Investigators 20120821](#)

Training: <https://www.citiprogram.org/>

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Ask Sponsored Programs...



Q: How do I know who to contact in Sponsored Programs when I have a question about my award?

A: The Sponsored Programs office assigns awards by agencies/sponsors. A complete list of the Agency Distribution List is maintained on our website. Changes to the list do occur from time to time. For the latest version always refer to the list posted on our website. It can be found at: <http://research.utk.edu/sp/adl.shtml>

As always, if you have any questions or need assistance, Sponsored Programs staff will be happy to help. You can reach our office at 865-974-3466.

Submit Questions for Q&A to: **Stacey Wade**
swade@utk.edu
Write “Q&A” in the Subject Line

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