Understand Your Responsibilities:
Disclosures to Sponsors

T RESEARCH

An important aspect of research security is disclosures to sponsors. Federal agencies and some other sponsors require disclosure of support, interests, activities, and affiliations, even when they may appear unrelated to the research that they sponsor. This is in addition to disclosing outside interests to the University. Most interests and affiliations do not pose risks to research projects, but all are required to be disclosed.

Have You Thought About Research Security Today?

What to Disclose

Current and pending support of research →
Appointment or Affiliations →
Potential conflicts of interest or commitment →
Foreign Talent Recruitment Programs →
International Collaborations →
Other items required by sponsor guidelines →

Where Usually Disclosed*

Current & Pending (Other) Support (CPOS)
Biographical Sketches
Varies by sponsor and program
CPOS, BioSketch, Progress Report
CPOS, BioSketch, Progress Report
As specified by sponsor

What You Need To Do:

- Understand sponsor and program restrictions, guidelines, and award requirements.
- Create ORCID ID.
- Create SciENcv Biographical Sketch/Current & Pending (Other) Support documents.
- Contact UT Libraries, Jeanine Williamson Fletcher (jwilliamson@utk.edu) for support with ORCID ID or SciENcv.
- Contact Research Integrity, Assurance, and Security, Scott Canner (scanner2@utk. edu) or Jane Burns (janeburns@utk.edu) for help on disclosing specific items or with concerns about whether an affiliation or interest may pose a risk to research or funding.
- **When in doubt, disclose.**

GE0002 – Policy Procedure Regarding Other Support Disclosures to NIH (effective 10/1/25)

Resources

COI Policy GE0002
DRA Biosketch & Outside Interest
SciENcv
NIH Disclosure Chart
USDA NIFA Proposal Documents

Foreign Talent Recruitment Policy RE0003
ORCID: Open Researcher & Contributor ID
NSPM-33 Implementation Guidance Chart
NSF Senior Personnel Documents Policy
DOE_0_486 IA Foreign Affiliations