

Start-Up Funding Request Form for Faculty Starting Mid-Academic Year and Tenure Clock Extensions

Current Date:

Department:

College:

Position Title:

Position Number:

Effective Date of Appointment:

Name:

Account No. (will insert when set up):

Start-Up Commitment Requests

Source of Funds	Amount Requested FY	Amount Requested FY	Amount Requested FY	Amount Requested FY	Total
Department					
Department GTA					
College					
Office of Research					
Approved Carryover					
TOTAL					

NOTES:

- Provide detailed budget (<http://research.utk.edu/files/2013/06/budgettemplate.xls>) for each year if total start-up package exceeds \$10,000.
- Detail of actual department GTA support included as part of funding match shall be provided annually to the Office of Research and certified by the College.
- Carryover of start-up funds is not automatic. Special Start-Up Carryover Request should be submitted for approval to the Associate Vice Chancellor for Research by May 15.

Approvals:

Department Head	Printed Name	Date
Dean	Printed Name	Date
Office of Research	Printed Name	Date